# REENTRY PACKET

Your Customized Guide to Support your Successful Transition



National Web-based Reentry Resource Center www.fairshake.net

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# **Maurice Sprewer**

414.874.1657 (list the BEST contact number you have)

Maurice.sprewer@dwd.wisconsin.gov

(be sure that your email address is professional)

EXAMPLE of a FUNCTIONAL Resume'

#### **Production Worker and General Laborer Committed to Safety and Quality**

(personal branding statement - describes position and a quality that makes you great at it)

Summary of Skills: (make sure the skills are relevant to the job you are applying for - usually found in the job description)

- Sorting, grading, weighing, and inspecting products, verifying and adjusting product weight or measurement to meet specifications.
- Observing machine operations to ensure quality and conformity of filled or packaged products to standards.
- Monitoring the production line, watching for problems such as pile-ups, jams, or glue that isn't sticking properly.
- Attaching identification labels to finished packaged items, or cut stencils and stencil information on containers, such as lot numbers or shipping destinations.
- Stocking and sorting product for packaging or filling machine operation, and replenishing packaging supplies, such as wrapping paper, plastic sheet, boxes, cartons, glue, ink, or labels.
- Packaging the product in the form in which it will be sent out, for example, filling bags with flour from a chute or spout.
- Inspecting and removing defective products and packaging material.
- Starting machine by engaging controls.
- Removing finished packaged items from machine and separate rejected items.
- Counting and recording finished and rejected packaged items.
- Stopping or resetting machines when malfunctions occur, clearing machine jams, and reporting malfunctions to a supervisor.
- Removing products, machine attachments, or waste material from machines.
- Transferring finished products, raw materials, tools, or equipment between storage and work areas of plants and warehouses, by hand or using hand trucks.
- Packing and storing materials and products.
- Helping production workers by performing duties of lesser skill, such as supplying or holding materials or tools, or cleaning work areas and equipment.
- Counting finished products to determine if product orders are complete.
- Measuring amounts of products, lengths of extruded articles, or weights of filled containers to ensure conformance to specifications.
- Following procedures for the use of chemical cleaners and power equipment to prevent damage to floors and fixtures.
- Mixing water and detergents or acids in containers to prepare cleaning solutions, according to specifications.
- Loading and unloading items from machines, conveyors, and conveyances.
- Operate machinery used in the production process, or assist machine operators.
- Placing products in equipment or on work surfaces for further processing, inspecting, or wrapping.

#### **Relevant Production and General Labor Experience**

General Laborer (Position while incarcerated)	year - year
State of Wisconsin / Badger State Industries / FBOP (whichever applies)	City, State
Previous Relevant Employment	vear - vear
• ,	year - year
Previous Employer	City, State
Other Experience	
Previous Relevant Employment	year - year
Previous Employer	City, State

#### **Education**

Relevant Education (Relevant Degree / Diploma)

Created by Maurice Sprewer Employment & Training Specialist / Reentry Coordinator DWD / Job Service 4201 N. 27th Street Suite 602 Milwaukee, WI 53216

**Advocacy - Justice Invovled Organizations** Prisoner Visitation and Support (PVS) is a volunteer visitation program to Federal and Military prisoners throughout the United States.

1501 Cherry St

Philadelphia PA 19102 Phone: (215) 241-7117

PVS@afsc.org

#### http://www.prisonervisitation.org/

**Advocacy - Justice Invovled Organizations** Are you facing a legal issue, or just looking for more information about a specific legal topic? FindLaw's Learn About the Law section is the perfect starting point. Learn About the Law features informational articles about a wide variety of legal topics, as well as specific information about subjects such as how to hire an attorney and understanding your state's unique laws. http://www.findlaw.com/

Citizenship - Birth Certificate

We work directly with hundreds of government agencies nationwide to provide consumers with the ability to securely order their vital records online. Government agencies across the nation trust VitalChek to handle your vital record orders, and you can too.

https://www.vitalchek.com/order main.aspx?event type=birth

Citizenship - Consumer Services

Consumer advice, including what to do if you were scammed.

http://www.consumer.ftc.gov/

Citizenship - Consumer Services

Toll-Free Consumer Hotline: 800-638-2772 (TTY 800-638-8270) 8 a.m. - 5.30. p.m. ET CPSC is committed to protecting consumers and families from products that pose a fire, electrical, chemical, or mechanical health hazard. http://www.cpsc.gov/

Citizenship - Legal Assistance

The ACLU has an affiliate in every state and Puerto Rico. Affiliates handle requests for legal assistance, lobby the state legislatures and host public forums throughout the year. Find your local affiliate by visiting their website. https://www.aclu.org/affiliates

Citizenship - Protection from Discrimination

The ACLU works in courts, legislatures, and communities to defend and preserve the individual rights and liberties that the Constitution and the laws of the United States guarantee everyone in

https://www.aclu.org/issues/smart-justice/re-entry

**Citizenship - Voting Rights** 

ACLU Voting Rights and Restrictions

https://www.aclu.org/issues/voting-rights/voter-res toration/felony-disenfranchisement-laws-map?redir ect=maps/map-state-criminal-disfranchisement-la WS

#### Advocacy - Justice Invovled Organizations

122 Commerce Street Montgomery, AL 36104 (334) 269-1803

EJI is committed to ending mass incarceration and excessive punishment in the U.S., challenging racial and economic injustice, and protecting basic human rights for the most vulnerable people in American society. EJI is working to end our misguided reliance on over-incarceration. https://eji.org/criminal-justice-reform/

#### Citizenship - Birth Certificate

Office of Vital Records

1st Floor, Andrew Johnson Tower 710 James Robertson Parkway Nashville, TN 37243

Remarks: The Vital Records Office maintains birth records for 100 years.

https://www.tn.gov/health/health-program-areas/vital-records/certificate.html

**Citizenship - Consumer Services** 

The Consumer Services Guide is searchable directory of resources which can help you with consumer problems and questions. This link directs you to the Categories page, where you can search topics to find national, state and local resources.

http://www.consumerservicesguide.org/resources/ national/browse/category/

Citizenship - Consumer Services

NACAs mission is to promote justice for all consumers. We provide a forum for communication, education, networking, and information-sharing among consumer advocates across the country. We also serve as a voice for consumers in the ongoing struggle to curb unfair or abusive business practices that harm consumers. The National Association of Consumer Advocates (NACA) is a nonprofit association of more than 1,500 attorneys and consumer advocates committed to representing consumers interests.

http://www.consumeradvocates.org/

#### Citizenship - Department of Motor Vehicles No state address or phone number has been provided.

County addresses are listed on the website. https://www.tennesseedriversservices.org/

#### Citizenship - Protection from Discrimination

National Headquarters 4805 Mt. Hope Drive Baltimore, MD 21215 (877) NAACP-98 (toll free) (410) 580-5777 (local)

Works to eliminate disparate treatment in all aspects of law enforcement and criminal-justice systems, including capricious racial profiling practices. Works to ensure fair and equitable trials and sentences. Works to ensure felony re-entry Promotes a moratorium on the death penalty. The NAACP has offices in all 50 states, including Washington, DC. Please see their website for information on your local office. http://www.naacp.org/

#### Clothing - Interview and Career Clothing

The mission of Dress for Success is to empower women to achieve economic independence by providing a network of support, professional attire, and the development tools to help women thrive in work and in life.

https://dressforsuccess.org/affiliate-list/

#### **Education - Free Audio Books**

Free public domain audiobooks. LibriVox has a huge selection of free audiobooks that are recordings of volunteers who have read chapters from books that are in the public domain. https://librivox.org/

**Education - Higher Education** 

A university that works for you. Our 100% online, tuition-free degree programs are designed to fit your life.

Programs: Business Administration, Computer Science, Health Science, Education, Associate Degree, Bachelor Degree, Master Degree

https://www.uopeople.edu/

Employment - Employment Services

We are dedicated to helping you find your next career! The National Urban League is a historic civil rights organization dedicated to elevating the standard of living in historically underserved urban communities. Founded in 1910, the National Urban League spearheads the effort of its local affiliates through the development of programs, public policy research and advocacy. http://www.nuljobsnetwork.com/

**Employment - Employment Services** 

America Works includes work readiness training, vocational training, career placement, career advancement, and employment retention services. Our mission is to equip each individual who comes to our offices with the right tools so that they are able to provide for themselves and their loved ones. People find employment, and employers find talent! Due to the Coronavirus Pandemic, you must contact the office first before you can engage in in-person services. Click on the link above to find the location nearest to you. https://americaworks.com/virtual-contact-info/

**Employment - Staffing Agency** 

PeopleReady has re-imagined and simplified the path that connects people and work. Whether you need workers or youre looking for new job opportunities, were ready to deliver results for you today.

https://www.peopleready.com/

**Employment - Workforce Development** 

All services can be found on the website. https://www.tn.gov/residents/workforce-services.html

**Family - Childrens Programs** 

They provide a lot of information, social services and education in the Middle Tennessee area. https://www.kidcentraltn.com/

**Citizenship - Social Security Card** 

Getting a replacement Social Security number (SSN) card has never been easier. As long as you're only requesting a replacement card, and no other changes, you can use our free online services from anywhere.

https://www.ssa.gov/myaccount/replacement-card.html

#### **Citizenship - Voting Rights**

ACLU Voting Rights and Restrictions

https://www.aclu.org/issues/voting-rights/voter-res toration/felony-disenfranchisement-laws-map?redir ect=maps/map-state-criminal-disfranchisement-laws

Computers and Technology - Equipment Internet and Training

Everyone On helps unlock social and economic opportunity by connecting low-income people to affordable internet service and computers, and delivering digital skills trainings. Find Low-Cost Internet Service, Computers and Free Training in Your Area!

https://www.everyoneon.org/find-offers

#### **Education - Free Audio Books**

Free cultural and educational media access. https://www.openculture.com/freeaudiobooks

**Education - Higher Education** 

Freshman Year for Free. Take tuition-free, high quality courses online from top institutions for college credit. Modern States Education Alliance is a non-profit dedicated to making a high quality college education free of cost and accessible to any person who seeks one. Its founding principle is that access to affordable education is fundamental to any philosophy that respects all individuals, and fundamental to the American dream. Modern States' initial program, Freshman Year for Free, is intended to let students earn up to one year of college credit without tuition or textbook expense. Modern States hopes to provide links for students to tutoring, mentoring and college advising groups as well.

https://modernstates.org/?gclid=EAlalQobChMlolO 16uee9glVl 3jBx34gQCHEAAYASAAEgKfRfD BwE

#### **Employment - Employment Services**

Office of Reentry 220 French Landing Drive Nashville, Tennessee 37243 844-224-5818

https://www.tn.gov/workforce/reentrytn.html

#### **Employment - Licensing Information**

500 James Robertson Pkwy Nashville, TN 37243-0565 615-741-2241

Find Information about regulated professions and activities.

https://www.tn.gov/commerce/licensing-regulation s.html

#### **Employment - Staffing Agency**

**Family - Family Services** 

All services can be found on the website. https://www.tn.gov/children-and-families.html

**Family - Parenting** 

Call us at 855-427-2736 - English and Spanish 8 am - 8 pm Pacific Standard Time We offer free emotional support through innovative, evidence-based programs proven to strengthen the empowerment journey of parents, children, youth, and communities. Parents Anonymous is now a Free Evidence-Based family strengthening program for Parents or anyone in a parenting role, and Children and Youth, to address personal, psychological, peer, mental health, or substance abuse concerns.

https://www.raisingfuture.org/

#### Family - Parenting

1-855-427-2736

Weekdays: 10:00 am pst to 7:00 pm pst The National Parent Helpline is here for you and is open to parents and caregivers of children and youth of all ages. They offer Resources, a Helpline and Printable Materials!

https://www.nationalparenthelpline.org/find-suppor

**Food - Food Pantry** 

Find a food bank near you! The Feeding America nationwide network of food banks secures and distributes more than 3 billion meals each year. Contact your local community food bank to find food.

http://www.feedingamerica.org/find-your-local-food bank/

**Food - Food Pantry** 

Find local pantries, soup kitchens, food shelves, food banks and other food help. https://www.foodpantries.org/st/tennessee

#### Free - Free Stuff

We are a grassroots and entirely nonprofit movement of people who are giving and getting stuff for free in their own Towns. It's all about reuse and keeping good stuff out of landfills. Membership is free.

https://www.freecycle.org/

**Health - Alcoholics Anonymous** 

There are over 118,000 Alcoholics Anonymous groups around the world. To find a local AA meeting today you can search by state, city, and day of the week. Can't find one close enough? Consider online AA meetings which offer the same wonder community from the comfort of your own

https://findrecovery.com/aa\_meetings/

**Health - Alcoholics Anonymous** 

Online meetings! All days and times. Meetings appear as upcoming by time and are shown in your local time zone. https://aa-intergroup.org/meetings/

**Health - Free/Sliding Scale Clinic** 

1,400 Free and Charitable Clinics and Pharmacies

Manpower is dedicated to enriching people's lives with meaningful employment and development opportunities, as we have done for more than 60

https://www.manpower.com/ManpowerUSA/home

Family - Child Care

TDHS provides financial assistance with child care costs for families meeting income guideline criteria through several child care assistance programs. Its also called the subsidized child care program. https://www.tn.gov/humanservices/for-families/chil d-care-services/child-care-payment-assistance/chil d-care-certificate-program.html

## Family - Department of Human Services

All services can be found on the website. https://www.tn.gov/humanservices.html

Family - Family Support

On any given day, an estimated 2.7 million children in America have at least one parent in prison or jail.

NRCCFI is the oldest and largest organization in the U.S. focused on children and families of the incarcerated and programs that serve them. Disseminating accurate and relevant information Guiding the development of family strengthening policy and practice

Training, preparing, and inspiring those working in

the field

Including the families in defining the issues and designing solutions

https://nrccfi.camden.rutgers.edu/

#### Family - Parenting

http://www.state.tn.us/humanserv/

**Food - Food Pantry** WhyHunger Hotline: 866-348-6479 Call, text or click on the link to their website to find food pantries, soup kitchens, summer meals sites, government nutrition programs and grassroots organizations.

http://www.whyhunger.org/find-food

**Food - Food Pantry** 

Ample Harvest works to reduce food waste by connecting gardeners to their local food pantries so that excess garden bounty can be shared with those in need. Use the search tool to look for a local food pantry near you. https://ampleharvest.org/find-food/

Free - Free Phone

Assurance Wireless P.O. Box 5040 Charleston, IL 61920-9907 1-888-321-5880

Assurance Wireless provides eligible consumers with free monthly data, unlimited texting, free monthly minutes plus a free Smartphone. Lifeline enrollment is available to individuals who qualify based on federal or state-specific eligibility criteria. Residents of homeless shelters, nursing homes and temporary addresses may also be eligible. https://www.assurancewireless.com/lifeline-service s/what-lifeline

provide access to healthcare for uninsured and underinsured people in communities across the U.S. Find one near you! https://nafcclinics.org/

Health - Free/Sliding Scale Clinic with Dental There are many types of health clinics nationwide. There are low cost, affordable, sliding scale, medicaid accepted, community health care clinics, emergency clinics and regular medical clinics. Our directory provides not only the clinics listed, but also information, pictures, comments, and reviews on these clinics.

https://www.clinicdirectory.org/state/tennessee.ht ml

**Health - Health Department** 

All services can be found on the website. https://www.tn.gov/health.html

**Health - Narcotics Anonymous** 

Find Tennessee NA Meetings Near You https://www.narcotics.com/na-meetings/tennessee /

**Health - Reduced Cost Medication** 

HELPLINE (800) 503-6897 in English or Spanish. Find help with the cost of medicine! We offer a free drug discount card that may help you obtain a substantially lower price on your medications. https://www.needymeds.org/drug-discount-card

# Money - Finances/Budgeting 800.388.2227

Free Credit Counseling! Our mission is to help all Americans gain control over their finances. For over 60 years, NFCC and its member agencies have helped people just like you pay off debt and grow in their financial capability. Our services help people overcome financial challenges at nearly every stage of life. https://www.nfcc.org/

#### Money - Financial Management Literacy

Operation HOPE Headquarters 91 Peachtree Street NE, Suite 3840 Atlanta, GA 30303 888-388-HOPE (4673) Operation HOPE has a series of programs to support your path to successfully improving your credit, reducing debt, increasing savings, buying a home or starting a business. Our programs and services, which serve youth and adults, are offered

https://operationhope.org/

at no cost to you.

**Money - Free Credit Report** 

Get a free copy of your credit report every 12 months from each credit reporting company. https://www.annualcreditreport.com/index.action

#### **Native Resources - General**

The Administration for Children and Families Tribal and Native American Affairs (ACF) is committed to working with tribal nations and Indigenous communities across the United States to improve the economic and social well-being of children and families. ACF oversees more than 60 programs

#### Free - Free Stuff

We are a grassroots and entirely nonprofit movement of people who are giving and getting stuff for free in their own Towns. It's all about reuse and keeping good stuff out of landfills. Membership is free.

https://www.freecycle.org/

#### **Health - Alcoholics Anonymous**

Find meetings near you.

https://sober.com/aá-meetings/tennessee/

#### **Health - Crisis Hotline**

Domestic Violence Hotline 1-800-799-7233(SAFE) StrongHearts Native Helpline 1-844-7NATIVE (1-844-762-8483)

Runaway Safeline 1-800-RUNAWAY / 1-800-786-2929

Human Trafficking Hotline 1-888-373-7888 Child Abuse Hotline - 1-800-4-A-CHILD (1-800-422-4453)

Substance Abuse Treatment - 1-800-662-HELP (4357)

Center for Missing and Exploited Children (NCMEC) Hotline - 800-8435678

Sexual Assault Telephone Hotline - 800-656-HOPE (4673)

Suicide Prevention Lifeline Hotline - 800-273-8255 https://www.acf.hhs.gov/acf-hotlines-helplines

**Health - Free/Sliding Scale Clinic** 

Clinics listed on our website offer services for free or at a reduced rate. Many clinics are operate under a sliding scale schedule. This means that costs to patients are calculated based on income. https://www.freeclinics.com/

#### **Health - Free/Sliding Scale Dental Clinic**

We continuously update our website with new information on dental clinics. Many of the resources for dental care are free, but many are based on income and/or discounted in other manners. Please review the listings and contact the dental clinics through the websites provided (and/or phone numbers listed), to obtain full details. We do not offer guidance. If you find any of our information improper, or if you have any question, please email us at support@thedentistsnearme.com. We will immediately reply to your email. https://www.usdentalservice.com/?gclid=EAlalQob

https://www.usdentalservice.com/?gclid=EAlalQob ChMlyaH1p9\_k9glVWZcAAB0lrg1FEAEYASAAEgK7c vD\_BwE

**Health - Narcotics Anonymous** 

Join the millions who have found comfort and hope within these nonjudgmental communities and have successfully freed themselves from the struggles of addiction. Find local NA meetings by location, day of the week, and time. https://findrecovery.com/na-meetings/

#### **Health - Reduced Cost Medication**

(888) 311-6224 x115

Save an average of 15-55% on your prescriptions! Print a free card or download the app to your phone.

https://www.americasdrugcard.org/index.aspx

that empower families and communities, improve access to an array of services, and build strong and healthy communities. ACFs discretionary and mandatory programs award more than \$1 Billion each year to tribes, tribal organizations, and Native American organizations to:

Protect and promote the vitality of Native

American Languages

Promote healthy prenatal outcomes and healthy development of children

Provide affordable, high-quality early care and afterschool programs

Prevent and protect children from abuse and neglect

Reduce the causes of poverty and foster family economic security

Improve the financial, emotional, and medical support children receive from their parents Reduce the risk of youth homelessness, adolescent pregnancy, and domestic violence Prevent human trafficking of Native people and

assist survivors

https://www.acf.hhs.gov/tribal-affairs

#### Reentry Resource - Multiple Resources Available

Our findhelp technology powers Americas leading social care network. Our network features more than 300,000 free and reduced-cost programs in all 50 U.S. states, territories, and Puerto Rico, powering social care systems for hundreds of customers nationwide.

https://www.findhelp.org/find-social-services/tenne ssee

#### **Reentry Resource - Multiple Resources** Available

Scroll down the page to find your state. Titles in the left column will lead you to resources available nationwide.

If you scroll down the page to find your state name, you can click on that for statewide resources.

https://www.needhelppayingbills.com/index.html

Shelter - Financial Counseling

HUD sponsors housing counseling agencies throughout the country that can provide advice on buying a home, renting, defaults, foreclosures, and credit issues. This link sends you to a page that allows you to select a list of agencies for each state. You may search more specifically for a reverse mortgage counselor or if you are facing foreclosure, search for a foreclosure avoidance counselor.

http://hud.gov/offices/hsg/sfh/hcc/hcs.cfm?weblista ction=summary

## Shelter - Housing Authority

Find a HUD location near you. https://www.hud.gov/states

Shelter - Low Income Housing

Mercy Housing Gives a Home to Low-Income Families, Seniors, Individuals, and People with Special Needs Nationwide. Our mission is to create stable, vibrant and healthy communities by providing affordable, service-enriched housing.

Money - Finances/Budgeting

GreenPath will work with you to build a personalized plan of action for regaining control of your debt. We assess your household budget, find places for you to save, and help you prioritize your payments to creditors and plan a lifestyle that you can afford. It all works toward helping you achieve your financial goals, better manage debt and avoid problems in the future. Available in Spanish. http://www.greenpath.com/

# Money - Finances/Budgeting 800.388.2227

Free Credit Counseling! Our mission is to help all Americans gain control over their finances. For over 60 years, NFCC and its member agencies have helped people just like you pay off debt and grow in their financial capability. Our services help people overcome financial challenges at nearly every stage of life. https://www.nfcc.org/

**Money - Free Credit Report** 

Free credit reports authorized by federal law. Federal law allows you to get a free copy of your credit report every 12 months from each credit reporting company

https://www.annualcreditreport.com/index.action

#### Money - Social Security Benefits after Incarceration

Social Security and Supplemental Security Income Benefits

Individuals released from incarceration may be eligible for Social Security retirement, survivors, or disability benefits if you have worked or paid into Social Security enough years or Supplemental Security Income benefits if you are 65 or older, or are blind, or have a disability and have little or no income and resources

If you believe you qualify, call our toll-free telephone number, 1-800-772-1213. If you are deaf or hard of hearing, call TTY 1-800-325-0778.

https://www.ssa.gov/reentry/benefits.htm

#### Reentry Resource - Multiple Resources Available

Search for benefits in Education, Grants, Loans, Social Security, Housing and Utilities, Employment and Career Development, Financial Assistance and

https://www.benefits.gov/categories

#### Reentry Resource - Multiple Resources Available

211 connects you with thousands of nonprofit and government services in your area. If you want personal assistance call the three-digit number 211 or 877-947-2211. A friendly voice to talk with you 24/7/365.

https://tn211.myresourcedirectory.com/

#### Shelter - Energy Assistance

Low Income Home Energy Assistance Program (LIHEAP)

https://www.mercyhousing.org/regional-offices/

**Shelter - Low Income Housing** Come to TNHousingSearch.org, for a free housing resource to help you find the right home for your needs and budget. It's also free for Tennessee property providers to list all types of rental

housing at any price point. Toll-Free: 1.877.428.8844 Toll-Free Fax: 1.866.265.7811

http://www.tnhousingsearch.org/index.html

#### Shelter - Shelters

We provide an online directory of shelters in Tennessee.

https://www.shelterlist.com/state/tennessee

Shelter - Transitional Housing

Transitional housing is supportive housing that helps fight homelessness. Find transitional housing in your state by clicking on the link! We have over 6,864 transitional housing locations in our database. We also provide as much information on each housing location along with pictures.

https://www.transitionalhousing.org/

#### Special Considerations - Disability Support Government agencies and disability rights

organizations in Tennessee.

https://www.olmsteadrights.org/self-helptools/advocacy-resources/item.6793-Tennessee\_Disability\_Re sources and Advocacy Orgainzations

#### **Special Considerations - Elders**

Please visit the website to find all of the resources available to you.

http://www.state.tn.us/comaging/

#### Special Considerations - Elders

The world of job searching has changed drastically over the years. You now have more options than ever. We'll help you navigate through those choices and guide you through the process of applying and interviewing for your next job. http://www.aarpworksearch.org/Pages/Default.asp

#### Special Considerations - Veteran Support

We are a network of community, local, state, and federal partners that identifies and develops innovative and holistic approaches to assist justice-involved veterans. https://info.nicic.gov/jiv/

#### Special Considerations - Veteran Support

24/7/365 Support - Call 800-273-8255 and Press 1 Or text 838255.

Connect with a real person who serves Veterans, Their Families, and Friends

https://www.veteranscrisisline.net/

## **Volunteer - Volunteer Opportunities**

At JustServe, we believe that nothing should get in the way of organizations and volunteers coming together to do good things for the community. https://www.justserve.org/

https://thda.org/government-nonprofit-partners/en ergy-assistance-programs/low-income-home-energ y-assistance-program-liheap-for-administrators

#### **Shelter - Homeless Shelter**

The Homeless Shelter Directory provides listings for Homeless Shelters and Homeless Service Organizations around the country. This includes supportive resources.

http://www.homelessshelterdirectory.org

#### **Shelter - Low Income Housing**

U.S. Department of Housing and Urban Development

451 7th Street S.W.

Washington, DC 20410 Telephone: (202) 708-1112 TTY: (202) 708-1455 Find the HUD office near you!

http://portal.hud.gov/hudportal/HUD

## Shelter - Low Income Housing

Housing Works fights for funding and legislation to ensure that all people living with HIV/AIDS have access to quality housing, healthcare, HIV prevention, and treatment, among other lifesaving services.

http://www.housingworks.org/

#### Shelter - Low Income Housing

Find low income apartments in Tennessee along with non profit organizations that help with low income housing along with HUD apartments, public housing apartments, public housing authorities, and housing assistance agencies.

https://www.lowincomehousing.us/TN.html

#### Shelter - Transitional Housing

1-855-860-3119

Transitional, sober housing provides supportive housing along with drug and alcohol treatment for selective locations

https://www.transitionalhousing.org/state/tennesse

#### Special Considerations - Aging and Disability **Resource Center ARDC**

The primary purpose of the Aging and Disability Program is to coordinate the delivery of services and programs which promote an environment conducive to enhancing the quality of life of the regions older population.

https://www.gnrc.org/163/Aging-and-Disability-Ser vices

#### **Special Considerations - Disability Support**

All types of services can be found on the website. https://www.tn.gov/humanservices/disability-servic es.html

#### **Special Considerations - Elders**

800-677-1116

Welcome to the Eldercare Locator, a public service of the U.S. Administration on Aging connecting you to services for older adults and their families. https://eldercare.acl.gov/Public/Index.aspx

#### **Special Considerations - Sex Offense Reentry** Derek Loque

2211 County Road 400

#### Volunteer - Volunteer Opportunities

We make it easy for good people and good causes to connect. We are a community that believes in the power of volunteering to enrich our lives and the world around us. Find locations to volunteer near you!

Virtual volunteer opportunities are also available https://www.volunteermatch.org/virtual-volunteeri

https://www.volunteermatch.org/

Tobias, NE 68453

Once Fallen is a leading reference and resource site for Registered Citizens. It also provides useful information to those seeking to reform or abolish the sex offense laws. Once Fallen answers hundreds of phone calls and letters, visits with legislators, assists registrants in connecting to available resources and support networks, and provides analysis research on sex offender laws FREE of charge.

https://oncefallen.com/

**Special Considerations - Veteran Support** 

Thank you for your service to our country! This page was created to assist veterans who are, or have been, incarcerated. There are several resources on this page that may help reduce the pressures associated with reentry. https://www.fairshake.net/veterans-page/

**Special Considerations - Veteran Support** Veterans in crisis can call the Veterans Crisis Line 1-800-273-8255 (Press 1) or the Tennessee Statewide Crisis Line at 855-CRISIS-1. All other services can be found on the website. https://www.tn.gov/veteran.html

Volunteer - Volunteer Opportunities

We make it easy for good people and good causes to connect. We are a community that believes in the power of volunteering to enrich our lives and the world around us. Find locations to volunteer near you! VIRTUAL VOLUNTEER opportunities are also

available -

https://www.volunteermatch.org/virtual-volunteeri

http://www.volunteermatch.org/

**Your Leisure Time - Leisure Activities** Whatever you're looking to do this year, Meetup can help. For 20 years, people have turned to Meetup to meet people, make friends, find support, grow a business, and explore their interests. Thousands of events are happening

every day—join the fun. http://www.meetup.com/



## **Interview Tips**

Before you head to your interview, ask yourself these questions:

- Do you really want this job?
- Are you qualified for the job?
- Do you believe you can get the job?
- What attitude and information must you deliver to the employer to get the job?
- Are you ready for your interview?

If you decide you really want to get this job, consider these tips:

- 1. Keep your answers short yet full of information, unless you are asked to clarify. Try to put yourself in the interviewer's shoes; asking the same questions of many applicants! Fine tune your answers to the Sample Interview Questions and bring your authenticity and vitality to the interview.
- 2. Determine what your key strengths and assets are. Be sure to state them confidently a couple of times throughout the interview.
- 3. Prepare for a variety of interview questions. Consider the challenges you have overcome, the difficult interpersonal situations that you resolved with others, and several success stories.
- 4. Describe specific situations and accomplishments. Generalities fail to show the interviewer your strengths and assets and how they can benefit the company and the position that is available.
- 5. Put yourself on their team. Show how you fit in with the existing work environment and company culture. During the interview, align your language with the language of the team.
- 6. Observe your non-verbal communication. Are you saying what you mean to say? Practice answering some of the Sample Interview Questions in front of a mirror to see if your eyes and your gestures agree with your words.
- 7. Ask questions. Is this where you want to work? Find out what you need to know to accept the job. Also, the interviewer will see that you are taking interest in the company and work environment. That is an important quality in a team player.
- 8. Be sure to talk WITH the interviewer and not AT the interviewer. Interviews are stressful enough for both parties. Keep it human.
- 9. Research the company. Is it a right fit for you? Can you get behind the mission of the company? How much can you know about the work and the work environment before the interview?
- 10. Apply for jobs that you are skilled for and that you can appreciate...even if only as a stepping stone to your next job. If you truly want the job, you must be able to compete successfully with your competition. Authenticity shines through your words and your non-verbal communication.